

# **MSC EXECUTIVE COMMITTEE**

## **PURPOSE**

To advise the MSC Members Council on policy and budget considerations to more fully achieve the MSC's mission connecting Montana library communities through resource sharing, collaborating, technology, and innovation.

## **MEMBERSHIP**

The Executive Board shall be comprised of nine members, one representative each from the following groups:

- Academic libraries
- Public libraries, large ( more than 35,000 bibliographic records in the MSC)
- Public libraries, medium (between 20,000 and 35,000 bibliographic records in the MSC)
- Public libraries, small ( fewer than 20,000 bibliographic records in the MSC)
- School libraries, secondary (serving grade levels 9 thru 12 and districts that include a 9-12 school)
- School libraries, primary (serving grade levels K thru 8 and single libraries serving K-12)
- Special libraries Bylaws of the Montana Shared Catalog Members Council Adopted 05/03/2017
- Member-at-large-East (those areas included in the South Central, Sage Brush, and Golden Plains federations)
- Member-at-large-West (those areas included in the Tamarack, Broad Valleys, and Pathfinder federations)
- The MSC Director will serve a non-voting, ex-officio member of the Executive Board.

## **DUTIES AND RESPONSIBILITIES**

In addition to the duties and responsibilities outlined in the Bylaws of the Montana Shared Catalog Members Council, the MSC Executive committee is charged with

- Sharing with and collecting feedback from members regarding MSC services and upcoming changes,
- Gathering and discussing information from members to inform MSL of emerging needs and/or trends,
- Representing the respective member groups in board meetings: voice the general opinions, needs, interests, and challenges of each group,
- Responding to MSC staff ideas and questions on behalf of represented library groups,
- Analyzing options and make informed recommendations to the Members Council,
- Preparing well-reasoned recommendations to the MSC Executive Board and staff on behalf of represented library groups,
- Advocating for the vision and goals of the MSC to current and potential member libraries,
- Defining the vision for the MSC by defining goals and priorities,
- Modeling clear communication and healthy conflict for the Members Council,
- Recognizing potential challenges to membership decisions and working proactively to solve them,
- Appointing or serving as needed on working sub-committees that have an impact on the MSC,
- Appointing members to the Content Management Committee (CMC),
- Making recommendations for MSC Network Advisory Committee appointees,
- Addressing any group policy decisions that may conflict with the policies and procedures of the greater MSC membership,
- Developing policies for any non-compliance issues within the MSC.